

Planning & Design Phase Project Manager: K-12 Construction

Project Management professionals, are you looking for a dynamic and collaborative firm where you can establish a career home? Capital Program Management needs your expertise! Established in 1999, we are a consulting firm specializing in the planning and management of capital outlay building programs for public and institutional clients. We are currently seeking a Project Manager to work with our Long Beach USD client's Measure E bond program.

In this role, you will assist with planning and design phase project management including managing scope, scheduling, budgeting and design phase consulting for the client. We offer competitive salary and benefits, as well as a company-wide commitment to the continued professional development of each and every one of our team members. If this sounds like the kind of career move you've been wanting to make, and if you meet our qualifications, we want to talk with you. Contact us today!

Responsibilities include: We are looking for a Project Manager with previous experience supporting K-12 school modernization and new construction programs, and who has an architectural background. You must also be extremely organized, efficient, and thrive in an environment with multiple deadlines. Since you will be responsible for extensive client interaction, it is also important that you display excellent verbal and written communication and interpersonal skills.

Additional qualifications for the position include:

- Previous experience with design phase conformance reviews, quality control reviews, and constructability reviews.
- Familiarity with facility and design standards *is required*.
- Familiarity with public contract code, building codes, and other regulatory requirements.
- The individual will understand project delivery, time management and how to deal with unanticipated events and unforeseen conditions.
- State (DSA, CDE, OPSC, and CEC) and local agency experience, *strongly preferred*
- Registered Architect or in process is *strongly preferred*.

Benefits:

As a Project Manager with Capital Program Management, you will be part of an established and growing program and project management consulting organization that focuses on capital outlay building programs. We believe that life is simply better when the work is meaningful, challenging, and accomplished with people who share one's sense of joy and purpose. At CPM, we work collaboratively and with an open-door policy. We also believe that education is a path, not a destination. To this end, we have made personal and professional development an integral part of our culture. When our people thrive, our business and our clients also prosper.

Your hard work and professional dedication will be rewarded with an exceptional compensation and benefit package, including:

- Competitive salaries
- Medical, dental, and vision coverage
- 401(k) with company match
- Vacation and sick time
- Ongoing professional development and advancement opportunities
- Plus more!

How to Apply:

Please submit your cover letter and resume by e-mail, mail or fax. The Human Resources department will contact qualified candidates.

E-Mail to:

jobs@capitalpm.com

Write to:

Human Resources
Capital Program Management
1851 Heritage Lane, Suite 210
Sacramento, CA 95815

Fax to:

Attention: Human Resources
916-553-4200